



## EXECUTIVE ORDER NO. 18 Series of 2022

### AN ORDER CREATING THE PLANNING COMMITTEE OF THE DISASTER RISK REDUCTION AND MANAGEMENT IN HEALTH (DRRM-H) OF CAMALANIUGAN

**WHEREAS**, Republic Act (RA) 1012 or the "Philippine Disaster Risk Reduction and Management Act of 2010" and the Implementing Rules and Regulation (IPR) of RA 00223 "Universal Health Care Act" stress the need to adopt an integrated Disaster Risk Reduction Management (DRRM) and Climate Change Mitigation and Adaption Approach and to develop Province-Wide and City-Wide Health System (P/CWHS) with timely, effective and efficient preparedness and response to public health emergencies and disaster, thus ensuring delivery of essential population based health service;

**WHEREAS**, National Objectives for Health (2017-2022) espouses the development of resilient health system to manage health risks brought about by natural, biological, technological and societal hazard;

**WHEREAS**, Administrative Order (AO) No. 2019-0046 or the "National Policy or Disaster Risk Reduction and Management in Health" provides strategies for the institutionalization of Disaster Risk Reduction and Management in Health (DRRM-H) at all levels of the Health System;

**WHEREAS**, to guide the Local Government Units (LGUs) in the institutionalization of DRRM-H in P/CWHS; AO No. 2020-0036 was issued;

**NOW THEREFORE**, I **ISIDRO T. CABADDU**, Municipal Mayor of the Municipality of Camalaniugan, Cagayan and by the virtue of the powers vested in me by law, do hereby create the Planning Committee of the Disaster Risk Reduction and Management in the Health (DRRM-H) of Camalaniugan, Cagayan, as provided hereunder:

**SECTION I. Composition.** The Disaster Risk Reduction Management for Health (DRRM-H) Committee shall be composed of the Following:

**Municipal HEMS  
Manager**

: **ISIDRO T. CABADDU**  
Municipal Mayor

**Assistant HEMS  
Manager**

: **DR. DESIREEH GRACIA C. BULAITAN, FPOGS**  
Municipal Health Officer

**Members**

: **TRISTAN MARK R. AQUINO**  
LDRRMO II



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Region 02  
Province of Cagayan  
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OFFICE OF THE MAYOR

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**EnP EDIMAR P. CABAYA, RMT, MPH, DLUP**  
MPDC/MERO-Designate

**MA. CORAZON C. URSULUM**  
MSWDO

**MERCENIÑA A. CASIBANG, CPA**  
Municipal Accountant

**LOURDES U. CEPEDA**  
Municipal Treasurer

**JANET A. TAPEC**  
OIC-Municipal Budget Office

**BERNADETTE O. FERRY**  
MLGOO

**KRISCHELLE V. DANCEL, RN**  
Rural Sanitary Inspector I

**RODEL P. PASARABA, RFT**  
Municipal Agriculturist

**ENGR. JULIUS I. URMATAM**  
General Services Officer

**SECTION II. DUTIES AND FUNCTIONS.** The committee shall have these duties and functions as follows:

**A. ROLES OF THE HEALTH PLANNING COMMITTEE**

- a. To develop, review and update the LGU Health Emergency Preparedness and Response and Recovery Plan.
- b. To gather required information and gain commitment of the key people and organizations.
- c. To initiate testing of the plan for its functionally and adaptability to current situation
- d. To develop annual Operational Plan and other plans relevant to Health Emergencies or Disaster.
- e. To coordinate the plan with the higher bodies and the key stakeholders in times of massive calamity not manageable at the LGU level.
- f. To collate, analyze and prepare municipal summary report after disaster.





## **B. INDIVIDUAL ROLES OF THE PLANNING COMMITTEE:**

- 1. The Municipal Mayor and Municipal Health Officer:**
  - a. Has the final authority for the implementation of the planning group hereby created.
  - b. Approves the provision stipulated in the plan and all its revision, as necessary.
  - c. Assures the adequacy of resources to support emergency management activities especially medicines, medical supplies and apparatus.
  - d. Monitors the effective of response activities during the local response and shall take action to ensure that policies are being followed on time.
  - e. Assure the continued compliance of LGU with the procedure stipulated in the plan.
  - f. Ensures that all staffs are trained in all aspect of health emergency management and participates in the conduct of drills in coordination with MDRRMC Camalaniugan.
  - g. The Municipal Health Officer will brief the Local Chief Executive ROUTINELY ON THE STATUS OF THE municipality and its operations especially on the status of the patient problems encountered and resources needed.
  - h. Ensures all actions are being documented.
- 2. Planning and Finance (MPDC, MT, MAC, MBO and MSO)**
  - a. Responsible for the control, anticipation and provision of logistical needs during emergencies and disaster.
  - b. Coordinated with the Municipal Health Officer in the general planning operations
  - c. Coordinated frequently with the finance officer regarding monitory assistance.
  - d. Responsible for the monitoring of institution financial assets and ensure availability of funds to support the operations.
  - e. Updates the Local Chief Executive and other unit leaders regarding financial status.
- 3. Health Operations Officer (HEALTH OPERATIONS)**
  - a. Ensure the hygiene and sanitation of all operation centers.
  - b. Conduct rapid risk assessment of all evacuation centers and identify potential hazards.
  - c. Initiate the conduct of Public Health Lectures in evacuation centers (delegate to PHN).
  - d. Through proper coordination with the Municipal Administration Office, ensures the provision of adequate and safe water supply to all evacuees.
  - e. Prevent or control spread of contagious disease by initiating preventive measures within the area.
- 4. Municipal Social Welfare and Development Officer (MSWDO)**
  - a. In-charge of social welfare operations.
  - b. Conduct lectures and family gathering for affected individuals for counseling and stress debriefing.





- c. Distribution of goods, grocery supplies, clothing and hygiene kits.
- d. Ensure proper distribution of all other supplies on all declared operational centers.
- e. Conducts the registration of evacuees and assignment of evacuees to designated rooms, areas in the evacuation centers.

**5. Municipal Disaster Risk Reduction and Management Officer (MDRRMO)**

- a. Organizes rescue and emergency response team.
- b. Act as an Incident Commander, an operation head or a spokesman as deemed necessary.
- c. Conducts regular fire/earthquake safety seminar in coordination with the Bureau of Fire Protection.
- d. Conducts regular disaster drills whether it is tabletop or actual drill within Camalaniugan.
- e. Evaluate the conduct of drill and makes necessary recommendation to the management.
- f. Coordinate other training program not being offered by the LGU to ensure continued competence in emergency response.
- g. Assist in the conduct of training for RHU staff, LGU and the community relative to health emergency management.
- h. Network with the health sector responding to emergencies and disasters within the territorial jurisdiction of Camalaniugan and the community, as well as other agencies responding to emergencies and disaster.

**SECTION III. EMERGENCIES PROCEDURE**

During an emergency, the chain of command, control and coordination will ensure by following the flow of management structure, once emergency code is being declared, the officer must assume their roles and functions as needed in an emergency.

The Camalaniugan Municipal Disaster and Risk Reduction Management Officer may assume the role of the Incident Commander in coordination with the Municipal Health Officer who manages all health-related operations within the operational centers.

**SECTION IV. EFFECTIVITY.** This Executive Order shall take effect immediately.

DONE this day 19<sup>th</sup> of August 2022, at Camalaniugan, Cagayan

  
**ISIDRO T. CABADDU**  
Municipal Mayor

Bryan 8/24/22